

Minutes

Executive Committee Meeting

April 17, 2008

Telephone Conference Call

9:00 AM

Attendance: Joe Christopher, Larry Pearson, Karen Alvey, Dale Peel, Lorri Economy, Jan Thompson, Kathy Leydsman, Jolene Bundy.

Minutes: Jolene

Welcome: Lorri Economy

Lorri welcomed everyone to the meeting and said we would start with the first item on the Agenda, the Region Information.

Agenda Item: Jan Thompson

Jan asked if there was any information they would like her to give in the region update. She asked if they wanted follow up information, questions, etc.

- * She said she could **give an update on eREP**. It is 8 months away from implementation. There will be a lot of changes and happenings when that is implemented. It should hopefully be very positive changes for customers as well as for DWS. Karen said she felt eREP would be interesting.
- * Jan said **she could talk about confidentiality** after the incident in the news lately regarding an employee that was caught stealing customers ID. Jan said employees along with the whole department are very upset and it could be a potential set back. There will be information coming out and she can talk about it regarding how to handle customers that may be angry because of it. She said it was an employee in Central region and she is hoping it won't have much of an impact on our region. She said Western Region Employees have built up good relationships with customers so we hope that will help. Joe thought it was a good idea to mention it briefly. Larry agreed but said sometimes it is sensationalized if it is talked about too much.
- * **Joe suggested Jan present the impact on our region from the downturn in the economy**. Larry suggested an update and information on the unemployment figures, etc. **Jan said she could put together some highlighted facts**.
- * Karen asked if they had heard about the Beaver Report. She said it is a forecast of the population growth in the area. It was done by the University of Utah. She saw the presentation at a Five County AOG meeting. She said it was mind boggling showing the predictions and forecasts for the population growth they expect to have in the 5 County area in the next few years. This Beaver report was only the 5 County area. She would like to see one for 6 County also. Jan thought Lecia

could get it on line. Karen didn't think she could find it on line and suggested someone call Ken Sizemore at the 5 County AOG and see if we could get a disk with it on. Jan suggested we see about getting the information and have Lecia do a presentation at our August meeting. She didn't think Lecia could put it together for the May meeting.

State Council Update: Industry Sectors

Joe said the topic he would have the most information on would be the industry sectors because that is the meeting he attended. He said he was fascinated by the information from the different regions because they are all so unique. He said our region council has a lot of impact on the state Council because of having 2 votes and hopes we will utilize that opportunity by making sure we have someone there to use both votes.

- * He said the **Automotive** Industry is the one he has been involved in. There are some good things happening there. They are having a *motorfest* in Salt Lake in October. Once that goes down they are planning on having it in a couple more areas of the state. They are hoping for 2 or 3 places in the Western Region.
- * The committee is developing a brochure to put in places like auto dealership waiting rooms, independent repair facilities like the tire stores, etc. around the state as well as with counselors in high schools. This is so parents as well as students get the information to encourage students into the automotive technician careers.
- * Statewide there is an issue in **Health Care**. In Central region they are working on programs to get instructors in Health Care, particularly nursing. He felt the council should be focusing on that in our region as well.
- * Lorri said the Youth council will be focusing on the **Education** Part of the sectors.
- * Jan thought Joe's suggestion of putting out brochures into private businesses is a good innovative idea. She felt our idea of putting out carabineers was also good to help connect with parents and counselors.
- * Lorri sent out a work sheet by email for the industry sectors. She asked if they got it. Karen said she looked at it and thought it was good. Lorri asked if they felt the work sheet was okay and if it needed to be voted on. She said she put it together from the brain storming and the information discussed at the last region council Meeting. Jan felt it needed to be introduced to the council for a vote of support or approval. It may not require an official vote but a vote of approval and support is needed. Joe said this gives the council a guide as to where they are headed to make sure they are on track.

Item for Discussion: Co-Chair

Jan said before Joe has to leave the meeting they need to discuss the Co-chair position. Dale's 2 years as co-chair will be up in July and he will need to be replaced. It would be nice to have that done at our May meeting. Dale

will be encouraged and asked to stay on the council as a member but by law he needs to be replaced as co-chair. Dale said he planned on staying on as a member. Joe thought it would be wise to do that in May so the new Co-chair could attend the State Council meeting in July. Jan said it has to be someone from Private Industry. Those names were discussed as to who could fill the position. It was suggested they be asked or warned prior to the meeting so they wouldn't be put on the spot like Dale was. **Lorri and Jan will be talk to the private industry members to let them know nominations will be asked for.**

Operations and Performance Committee: Jan

- * Jan said for regular WIA money (dislocated worker and adult money) the state came up with a priority range system.
- * Information came out as far as the rescission so we now know what our budgets are between now and July. DWS has worked hard to make sure customers were not impacted. There aren't any customers that had their funding taken away. They were also careful about the incumbent worker program to make sure the money that was awarded this last time will be honored. It will come from the 2009 program year budget.
- * Jan said DWS thought the original WIA rescission was about \$2.1 Million. It was actually about \$1.9 million and that money was repaid to the federal government the first of this month. Jan said she has a few of these things that she can pass out. **Lorri said she has handouts that can go into the packet.**
- * The priority points for WIA moved to 13 so fewer people will be eligible for funding. That is because there are fewer dollars. We will still have funding to help clients from sources other than WIA so they will have to be managed closely.
- * Jan said the federal funding is done on a formula basis. It never really seems to work because it is always based on the previous year's economic information.
- * Jan said the funding limit a counselor could spend for a particular customer was previously \$8000. A customer couldn't be approved for a program above that without a supervisor's approval. That funding has now dropped to \$4000. The average cost in expenditures is \$1900 so they feel the \$4000 will be reasonable. They can still move above the \$4000 with a supervisor's approval. There is still TANF funding, Non FEP and some WIA funding. Jan said DWS also has great relationships with schools, scholarships, and other resources that can be used.

Marketing and Online Services – Lorri

- * Lorri said in the Marketing and Online Services meeting at State council they had a **presentation with information from a job survey for Uintah Basin and the Metropolitan Wasatch Front**. It's a good handout and **Jan said they would insert it in the information for the meeting**. It's a job

study that talks about populations, workforces, etc. It's also available on line and you can get any of these publications from our web site.

- * Lorri said they talked about the partnerships with the Governors Economic Development office. They showed a video and talked about the marketing they are doing to get employees from other states. Lorri can also include those in the council handouts. She can show the video if there is time.
- * The Governors' office has launched a new job seeking web site. It began with the reach out for engineers to get them to come to Utah. They received a bunch of applications. They were surprised at the response and decided to create this web site in cooperation with a gentleman who has contact with the alumni from BYU and the University of Utah and put these together to market jobs available in the state. They have had good responses and are now making a connection on that site to our jobs.utah.gov site.
- * Karen suggested making the economic information brief **then holding the main information until the August meeting** and have someone come down from the Economic Development Council to present it and talk about what we can do to strengthen our relationship with that council. Karen suggested having them hear the reports on the population growth predictions, and what is predicted to happen in his region then let them do their presentation. That would help them to be aware of what is happening down here in the southwest. Jan agreed that we need to continue to talk about the Southern part of the state and how it is growing. A lot of employment can come from the rural areas.

Lorri said we would skip that for now then and have it in August. For this time we will have

- * Operations and Performance Information,
- * The Industry Sectors,
- * The Youth Council report. Jan said they can probably give a report from the State Youth Council meeting.

Next Meeting - Our meeting will be May 15th in Cedar at the Employment Center. It will start at 10:00. Jan said they are doing some construction on the Employment Center but she is hoping it will be done by then.

Motion to Adjourn: Karen made a motion to adjourn. Joe seconded the motion. The meeting was adjourned.

Action Items April 17, 2008			
Item #	Person responsible for Action item	Action Item	Date to be completed
1.	Jan	The Region report will include an update on eREP, confidentiality, and the Economic downturn.	5/15/08
2.	Lorri/Jan	Let the Private industry members know we will be seeking nominations for a new Co-Chair	5/15/08
3.	Lorri	Have Lecia do presentation on information from the Beaver	8/15/08

		Report or similar information for the August mtg.	
4.	Lorri	Contact Ken Sizemore about the Beaver Report information	8/15/08
5.	Joe	Will talk bout the automotive and health care industry sectors in the State Council update.	5/15/08
6.	Lorri	Put information from Operations and Performance into packet	5/02/08
7.	Lorri	Put information in packet from the job survey in Uintah Basin and Wasatch Front.	5/02/08

Conclusions/Decisions	
1.	Jan will include information in the Region Report on: eREP, Confidentiality, and Economic Downturn
2.	Lorri will have information in the packet from the Operations and Performance Committee and the Uintah Basin/Wasatch Front Job Survey.
3.	Joe will do the State Council Update on the Automotive Industry and Health Care Industry Sectors.
4.	Lorri will do the update from the State Council Marketing and Online Services
5.	Jan will do the update from the State Council Operations and Performance committee.
6.	Have the Population growth predictions and presentation from Lecia at the August meeting
7.	Have someone from the Governors Economic Development Office come to the August meeting